

# **Zscaler Support Guide**

**Delighting our customers** 

Zscaler's Support Service offerings provide expertise & tools to help you to keep your Zscaler solutions optimized, secure, and available. This guide summarizes best practices on how you can optimally interact with the Zscaler Support team, information on how Zscaler Support best practices, and additional resources to assist in your organization's Zero Trust journey.

The following is an overview of the Zscaler Support Levels and Service Level Objectives for initial support case responses based on Support Service offering entitlement.

ZSCALER SUPPORT AT-A-GLANCE	STANDARD	ESSENTIAL	SUPPORT PLUS	PREMIUM SUPPORT ADVANCED	PREMIUM SUPPORT ADVANCED PLUS
Business Hours Access 8 x 5	~	~	<b>~</b>	~	<b>~</b>
Access 24 x 7 x 365	×	<b>~</b>	✓	✓	<b>✓</b>
Phone / Web Portal / Admin Console	<b>~</b>	~	<b>~</b>	~	<b>~</b>
Online Training, User Guides, Knowledge Base	<b>~</b>	~	<b>~</b>	~	<b>~</b>
Support Experience Level	Technical Support Engineer (Pool)	Technical Support Engineer (Pool)	Senior Technical Support Engineer (Pool)	Senior Technical Support Engineer (Pool)	Focal Support (Pod)
Account Engagement Overview *	N/A	N/A	Support Case Reviews, Operational Reviews, Business Continuity Plan, Health Check, Service Resiliency Audit	Support Plus + Proactive Product Notifications, Zscaler Operational Runbook, Customized Training Plans, Security Policy Reviews, Architecture Reviews	Premium Support Advanced + Focal Support, Enhancement Request Review & Prioritization
Service Level Objectives for Initial Case Response					
P1 - Urgent	2 hours	30 minutes	15 minutes	15 minutes	15 minutes
P2 – High	4 hours	1 hour	30 minutes	30 minutes	30 minutes
P3 – Medium	12 hours	3 hours	2 hours	2 hours	2 hours
P4 - Low	48 hours	4 hours	4 hours	4 hours	4 hours

<sup>\*</sup> Offering limited to no more than 2 tenants per licensed product

# **REPORTING AN ISSUE**

# **Product Admin Console(s)**

Administrators can log into the Admin Portal for each product and click on "Submit a Ticket" link within the product to create support cases.

This is the recommended method/fastest method to obtain support.

## Secure Internet and SaaS Access (ZIA)

- · admin.zscaler.net
- admin.zscalerone.net
- admin.zscalertwo.net
- admin.zscalerthree.net
- admin.zscloud.net
- admin.zscalerbeta.net

## **Secure Private Access (ZPA)**

- admin.private.zscaler.com
- admin.zpatwo.net
- admin.zpabeta.net

## Digital Experience (ZDX)

- admin.zdxcloud.net
- admin.zdxbeta.net

## **ZIdentity (ZDX)**

- admin.zslogin.net
- · admin.zsloginbeta.net

# **Zscaler Phone Support**

To get live access to one of our support engineers, you can directly call our phone support.

## **Americas**

USA Toll Free: +1-844-971-0010 Global Direct: +1-408-752-5885

## **EMEA**

France: +33-1-7627-6919

Germany: +49-8-91-4377-7444 Netherlands: +31-20-299-3638

UK: +44-20-3319-5076

#### Asia/Pacific

Australia: +61-2-8074-3996 India: 000-8000-502-150

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# **SUPPORT CASE PROPERTIES**

# **Case Priority Levels**

## P1 - Urgent

Product inoperative. An issue that affects all users from performing critical business operations, without workaround.

#### P2 - High

- An issue that affects some users or locations from performing critical business operations without workaround. OR
- An issue that affects all users from performing critical business operations but has an effective workaround.

## P3 - Medium

- An issue that affects some users but is not business critical. OR
- An issue that affects some users or locations from performing critical business operations but has an effective workaround.

## P4 - Low

The service is unaffected. General questions, tasks, and requests.

# **Case Types**

#### **Problem**

Includes all problem cases that affect individual users or multiple users.

#### Question

A question that needs to be answered, rather than a problem that needs to be solved.

## Categorization

Request to review the Category of a URL or report a Security False Positive/Negative.

#### **Provisioning**

Product Requests related to Account Services. For example, add an IP address, provision a GRE tunnel, update contact information, or add additional domain.

# **ESCALATING AN ISSUE**

# **Before Escalating Your Support Case**

# **Provide Key Details**

Include business impact, user impact, and technical specifics in your case

## **Set the Right Priority**

Use the Support Case Properties of the <u>Zscaler</u> Support Guide to reflect the urgency accurately

# **Submit Logs/Context**

Add all necessary info to avoid delays

# **Faster Solutions Than Escalating**

## **Need Faster Progress?**

<u>Call our 24/7/365 support line</u>—it's quicker than escalating

#### Missing Info?

Respond to requests promptly to keep things moving

## **Priorities Changed?**

Call support directly for the fastest resolution

#### When to Escalate

#### **No Progress**

Your case hasn't advanced as expected according to the Zscaler Support Guide

#### **Poor Communication**

Updates or timelines are unclear

## **Inefficiency**

Having to repeat details due to multiple owners or the case is stalling

# **How to Escalate**

## **Escalate Case Button in Support Portal**

- Log into the appropriate Zscaler Admin Portal, then click on the "?" (lower left of screen)
- Click on the support case in the web portal
- Click on the "Escalate Case" button
- Provide the "Reason for Escalation" and click Save

#### **Phone Support**

A Support Engineer can escalate on your behalf via the phone

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# **SUPPORT TOOLS & RESOURCES**

## **Remote Assistance**

## **Overview**

- If required, and acceptable by your organization's security policies, Remote Assistance can be enabled by your company's Zscaler tenant administrator.
- Remote Assistance allows Zscaler Support to securely and remotely log into your cloud tenant Admin Portal.

## **Security Notes**

- Zscaler recommends only configuring this option in "View-Only" (aka Read Only) mode when working with Zscaler Support.
- Remote Assistance feature is set per cloud tenant (for example, if Remote Assistance is enabled for ZPA, this has no bearing on if Remote Assistance is enabled for ZIA).
- Remote Assistance feature can only be enabled by administrator accounts that have the appropriate permissions to do so (Zscaler employees cannot turn this feature on).
- Remote Assistance does not require your organization's administrator to create accounts or passwords for Zscaler personell for this feature to work.
- User Names and Device Names can be obfuscated/anonymized to limit data exposure to Zscaler employees.

#### **Documentation**

- Zscaler Internet Access (ZIA)
   help.zscaler.com/zia/enabling-remote assistance
- Zscaler Private Access (ZPA)
   help.zscaler.com/zpa/about-remote-assistance
- Zscaler Digital Experience Monitoring (ZDX) help.zscaler.com/zdx/enablingremote-assistance

# **Proxy Test**

Provides the ability to verify if a user/device are routing through the Zscaler service: ip.zscaler.com

# **Performance Testing**

Provides performance testing from a client to the Zscaler service (all clouds): speedtest.zscaler.com

Please note that this service is HTTP only.

#### **Site Review**

Provides the ability to determine how Zscaler categorizes a site (URL or IP Address) in its URL Filtering Database: sitereview.zscaler.com

## **Zscaler Web Resources**

## CONFIG

Provides detailed information regarding required IP addresses, domains, ports, etc.: config.zscaler.com

#### HELP

Provides detailed product documentation, including release notes & troubleshooting sections: help.zscaler.com

#### **TRUST**

Provides information regarding maintenance, incidents, or advisories regarding Zscaler cloud services: trust.zscaler.com

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# **ADDITIONAL RESOURCES**

# **Service Continuity Policy**

Zscaler's Service Continuity Policy governs how and when Zscaler makes changes to Zscaler cloud services, as well as the notification methods used to alert customers.

## **Product Documentation**

#### **Documentation**

- All product documentation is located online: help.zscaler.com.
- Troubleshooting sections are organized by products and then functionality.

#### **Product Release Notes**

- · Release notes (within HELP) are updated whenever products and capabilities are updated in the cloud.
- Release notes are found within each product section and are grouped by year of release. Examples:

help.zscaler.com/zia/release-upgradesummary-2024

help.zscaler.com/client-connector/clientconnector-app-release-summary-2024

## **Zscaler Cloud Resources**

## **Zscaler Searchable Help**

help.zscaler.com/search

Zscaler EoS/EoL: End of Sale and End of Life policy. help.zscaler.com/eos-eol

## **Zscaler Threat Resources**

Zscaler Threat Library: Detailed description of threats identified by Zscaler.

threatlibrary.zscaler.com

Zscaler ThreatLabz: ThreatLabz is Zscaler's security research team. Their research, findings, and cloud data is posted to this website.

threatlabz.zscaler.com

## Other Zscaler Resources

Zscaler Zenith Community: Community portal for Zscaler customers. Join and learn from your peers in the industry. Technical discussion & knowledge base. community.zscaler.com

## **Latest Zscaler Blogs**

zscaler.com/blogs

#### **Zscaler Content Library**

zscaler.com/resources

#### **Zscaler Webcasts & Live Demos**

zscaler.com/resources/webinars



Experience your world, secured.

## **About Zscaler**

Zscaler (NASDAQ: ZS) accelerates digital transformation so that customers can be more agile, efficient, resilient, and secure. The Zscaler Zero Trust Exchange protects thousands of customers from cyberattacks and data loss by securely connecting users, devices, and applications in any location. Distributed across more than 150 data centers globally, the SASE-based Zero Trust Exchange is the world's largest inline cloud security platform. Learn more at zscaler.com or follow us on Twitter @zscaler.

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