Zscaler Certification

Exam Registration and Scheduling Guide

A step-by-step guide to getting registered and scheduled for Zscaler Certification exams

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1. Register and Schedule an Exam

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Register and Schedule an Exam

zscaler | Experience your world, secured.

Step 1

Navigate to: Zscaler.com/zscaler-academy, and select the correct Login link.

For help creating a new Zscaler Academy account, see the Zscaler Academy Registration Guide.

HOW TO ACCESS

How to access Zscaler Academy

Zscaler GovCloud customers, Gov Academy members, or guests with FedRAMP requirements

Non-GovCloud customers of Zscaler, Zscaler Academy members, or guests

Zscaler Partners with Partner Academy accounts, or guests

Log in or register now

Log in or register now

Log in or register now

Please note, there are separate login links for GOV, Customers, and Partners.

Step 2

Sign in with your Zscaler Academy credentials.
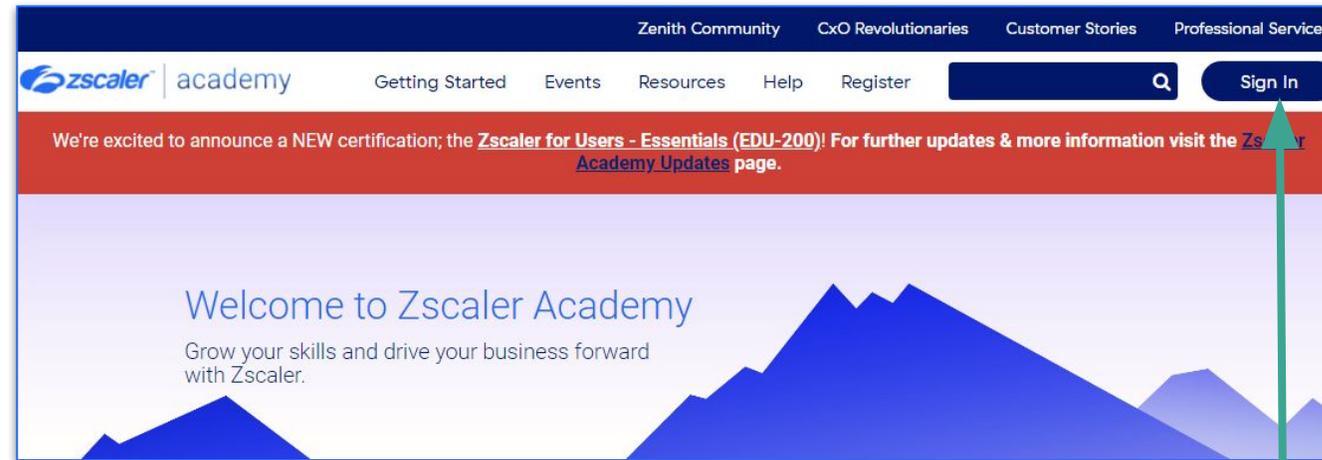
From the home page, click Sign In.

Enter your Username and Password, and click Sign In.

Step 3

View all available Certification Exams.

From your Zscaler Academy homepage, scroll down to find all Certification Exams.

Click Get Certified.

Experience your world, secured.

Step 4

Choose your exam.

Certification exam fees are charged **per attempt**, including any retakes.

Choose your Certification exam.

Step 5

Register for your exam.

Before you can register, you must first complete all prerequisites.

Click Register to begin.
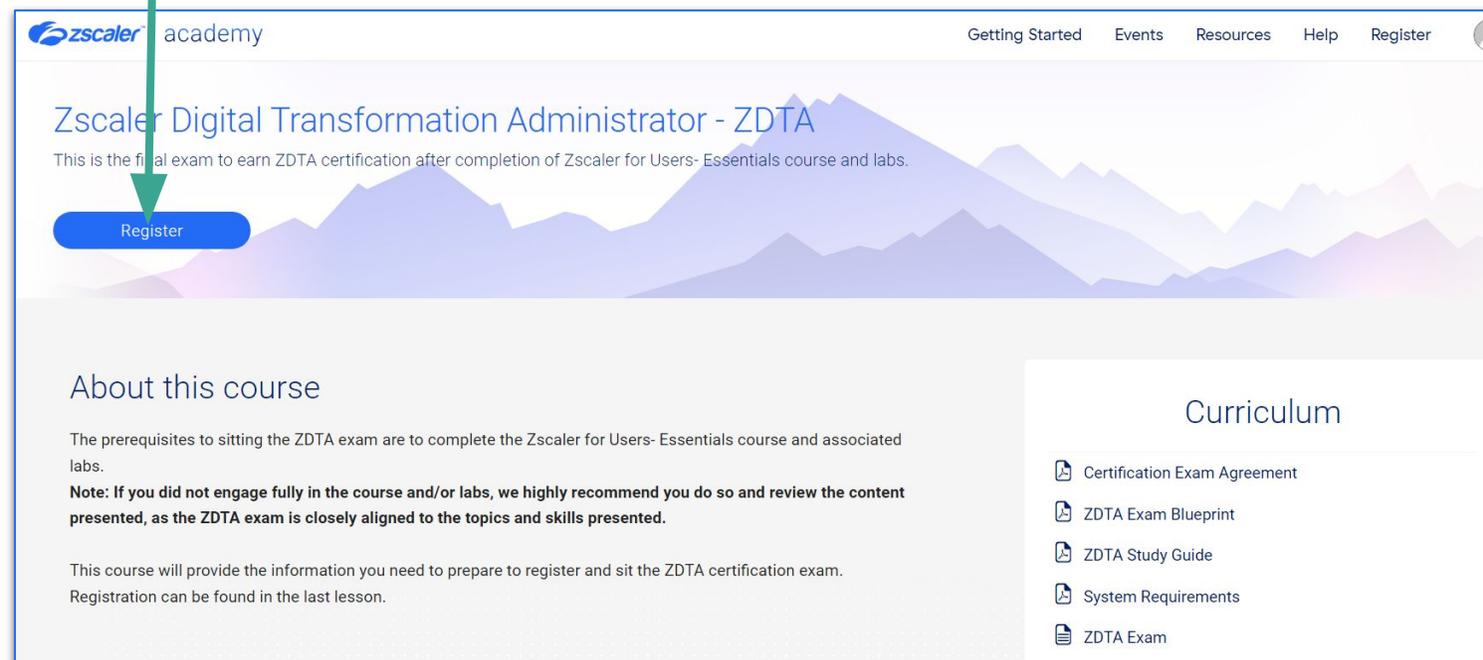
Zscaler Academy

Getting Started   Events   Resources   Help   Register

Zscaler Digital Transformation Administrator - ZDTA

This is the final exam to earn ZDTA certification after completion of Zscaler for Users- Essentials course and labs.

Register

About this course

The prerequisites to sitting the ZDTA exam are to complete the Zscaler for Users- Essentials course and associated labs.
Note: If you did not engage fully in the course and/or labs, we highly recommend you do so and review the content presented, as the ZDTA exam is closely aligned to the topics and skills presented.

This course will provide the information you need to prepare to register and sit the ZDTA certification exam. Registration can be found in the last lesson.

Curriculum

- Certification Exam Agreement
- ZDTA Exam Blueprint
- ZDTA Study Guide
- System Requirements
- ZDTA Exam

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Step 6

Review your order.

If you are paying with a training credit or voucher code, enter it before proceeding.

If you are paying with a credit card, click Review and Pay to proceed to the next screen.

zscaler | academy

Getting Started   Events   Resources   Help   Register

Please review your order

Description	Quantity	Price	Subtotal
Zscaler Digital Transformation Administrator - ZDTA	1	$300.00	$300.00
☐ This purchase is for someone else			

Enter promotion, license, or credit code

Can be purchased with **1 credit**.

[Enter Code]   [Apply]

Total $300.00

[Review and Pay]

Enter your training credit or voucher code, and click Apply.

Click to proceed.

Step 7

If paying with a credit card, enter your payment information, and complete your purchase.

If you paid with a training credit or voucher code, skip to the next step.

Your total

Edit

Description	Quantity	Price	Subtotal
Zscaler Digital Transformation Administrator - ZDTA	1	$300.00	$300.00
		Total	**$300.00**

Pay with:

VISA MasterCard AMERICAN EXPRESS DISCOVER

Name on card

Jane Doe

Credit or debit card

Card number   Autofill link

COMODO SECURE

✔ We'll send your order confirmation via email

✔ You will receive immediate access

✔ For technical support, contact training@zscaler.com

Purchase

Enter your payment details.

Click Purchase.

Experience your world, secured.™

Step 8

Review important pre-exam details.

Please read the Online Proctored Exam Delivery Guide before you schedule an exam.

You will be required to read the Certification Exam Agreement, Exam Blueprint, Study Guide and System Requirements before proceeding to schedule.

Click Start to begin.

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Step 9

Schedule your exam.

After reviewing the overview documents, click the link to proceed to Certiverse and schedule your exam.

Note: This link will take you to the website of our exam delivery vendor, Certiverse.

Click the link to schedule your exam.
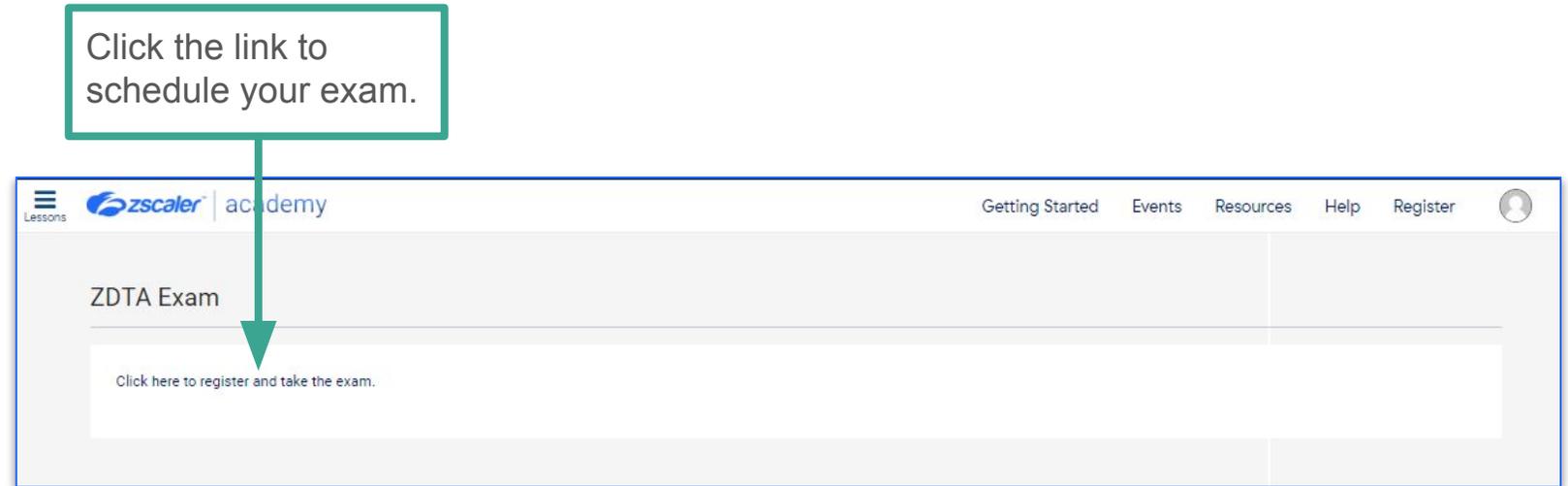
Step 10

Select your exam date and time.

One registered, candidates have a 30-day eligibility window to take their exam.

*Exams must be **scheduled** a minimum of **24 hours in advance**, up to 30 days in advance.*

*Exams must be **cancelled** a minimum of **24 hours in advance** or your registration fees may be forfeited.*

Select your desired exam date to view available time slots.

Choose your desired exam time.

Click Next.

Step 11

Review and confirm.

Exams can be rescheduled, but your existing exam appointment must be **cancelled** a minimum of **24 hours in advance** to reschedule.

There is no fee to reschedule your exam within the 30-day eligibility window.

Review your Reservation Date and Time.

Read the Terms and Conditions.

Click Confirm.

Step 12

Receive confirmation emails.

You will receive two confirmation emails:

1. Registration confirmation from no-reply@academy.zscaler.com
2. Scheduling confirmation from donotreply@certiverse.com

You will also receive several reminder emails in the days prior to your scheduled exam.

Example User,

This email confirms that you have registered for Zscaler Digital Transformation Administrator - ZDTA.

You can access the content at:

https://customer.zscaler.com/zscaler-digital-transformation-administrator

For further questions, please contact us at training@zscaler.com.

Thanks!
Zscaler Academy

Registration confirmation

Scheduling confirmation

Review the Date & Time of your exam.

CERTIVERSE

Hello from Certiverse!

This email confirms your registration for the exam and time listed below. You can start this exam at the scheduled time by navigating to the Certiverse Test-Taker Dashboard through this link.

Organization: Zscaler
Exam: Zscaler Digital Transformation Administrator (ZDTA-CS)
Date & Time: February 14, 2024 2:00 PM (UTC-06:00) Central Time (US & Canada)

Refunds: If you paid for your exam in the Certiverse platform, you need to cancel your reservation 24 hours in advance (February 13, 2024 2:00 PM (UTC-06:00) Central Time (US & Canada)) to receive a refund.

Thank you for letting us support your success!

Congratulations on taking this next step and best of luck on your exam! If you have any questions, please contact us at support@certiverse.com.

Sincerely,

The Certiverse Crew

Step 13

Open your exam link.

Using the link in your Scheduling Confirmation or Reminder Emails to navigate to your Certiverse Test-Taker Dashboard.

OR

You can also access your Certiverse Dashboard by logging into your Zscaler Academy account. From your Profile page, click on the link for the exam under your Registrations. Once in Certiverse, click My Exams to view your exam reservations.

We recommend you check-in for your exam 15 minutes prior to your start time.

Hello from Certiverse!

This email confirms your registration for the exam and time listed below. You can start this exam at the scheduled time by navigating to the Certiverse Test-Taker Dashboard through this link.

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Exam: Zscaler Digital Transformation Administrator (ZDTA-CS)
Date & Time: February 14, 2024 2:00 PM (UTC-06:00) Central Time (US & Canada)

Refunds: If you paid for your exam in the Certiverse platform, you need to cancel your reservation 24 hours in advance (February 13, 2024 2:00 PM (UTC-06:00) Central Time (US & Canada)) to receive a refund.

Thank you for letting us support your success!

Congratulations on taking this next step and best of luck on your exam! If you have any questions, please contact us at support@certiverse.com.

Sincerely,

The Certiverse Crew

Click here to access your Certiverse Test-Taker Dashboard.

OR

Click on the exam from your Academy Profile.

				Getting Started	Events	Resources	Help	Register	
Platform Services	2024-Feb-06	Completed	2024-Feb-06	--	--	--		☑
Quick Start Guide	2024-Feb-06	Completed	2024-Feb-06	--	--	--		☑
Survey for the Zscaler for Users - Essentials (EDU-200) Path	2024-Feb-06	No lessons	2024-Feb-06	--	--	--		☑
Zero Trust Exchange (ZTE) Overview	2024-Feb-06	Completed	2024-Feb-06	--	--	--		☑
Zscaler Digital Experience	2024-Feb-06	Completed	2024-Feb-06	--	--	--		☑
Zscaler Digital Transformation Administrator - ZDTA	2024-Feb-08	3 of 4 lessons		--	--	--		☑
Zscaler for Users - Essentials (EDU-200) Lab	2024-Feb-07	Passed	2024-Feb-07	--	--	--	30	☑

Step 14

Start exam check-in.

From your Certiverse Exam Dashboard, click Start Exam.

*We encourage you to revisit the exam day rules in the **Online Proctored Exam Delivery Guide** before you begin. Failure to comply with any of the exam day rules may result in exam termination and forfeiture of exam fees.*

Home / Exam Dashboard

Exam Dashboard

Reservations   History

Zscaler
Zscaler Digital Transformation Administrator (ZDTA-CS)

Zscaler | Certification
Digital Transformation Administrator

Status
🟡 Pending

Scheduled Date and Time
Feb 14, 2024, 2:00 PM

Reservation Code
89A-B1B

⌄ See More
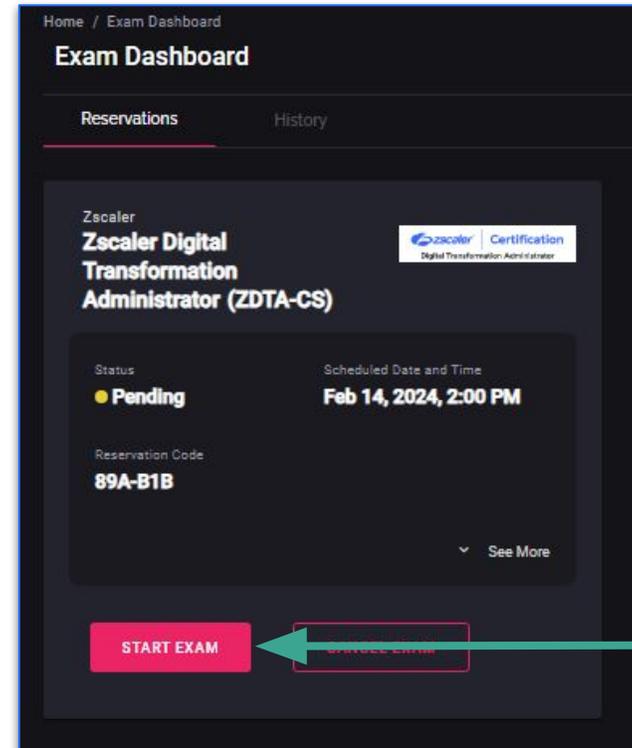
START EXAM

Click Start Exam and follow the on-screen instructions.

GOOD LUCK ON YOUR EXAM!

Step 15

Download the secure browser.

Follow all on-screen and proctor instructions, and take your exam.

Exam results (Pass/Fail) are available on-screen immediately after your exam is complete.

Zscaler does not provide item-level results.

STEP 1
Download & Install the Safe Exam Browser App

STEP 2
Return Here & Start Exam

STEP 3
Edit Permissions *(if prompted)*

Start your Exam

Take your exam in a secure browser.

If you don't have the Safe Exam Browser App installed on your device, download the installer.

↓ DOWNLOAD APP   START EXAM >

Click Download App.

When your download is complete, click Start Exam

GOOD LUCK ON YOUR EXAM!

Cancel or Reschedule an Exam
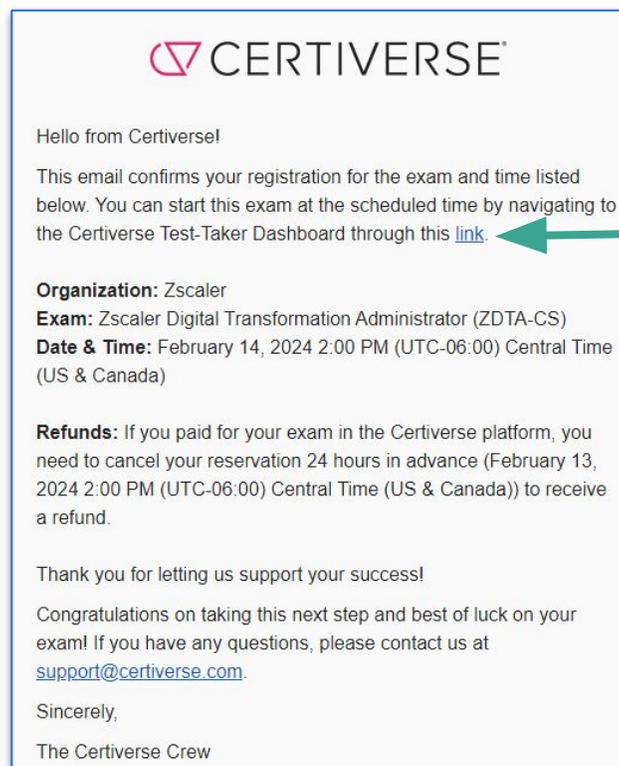
Experience your world, secured.
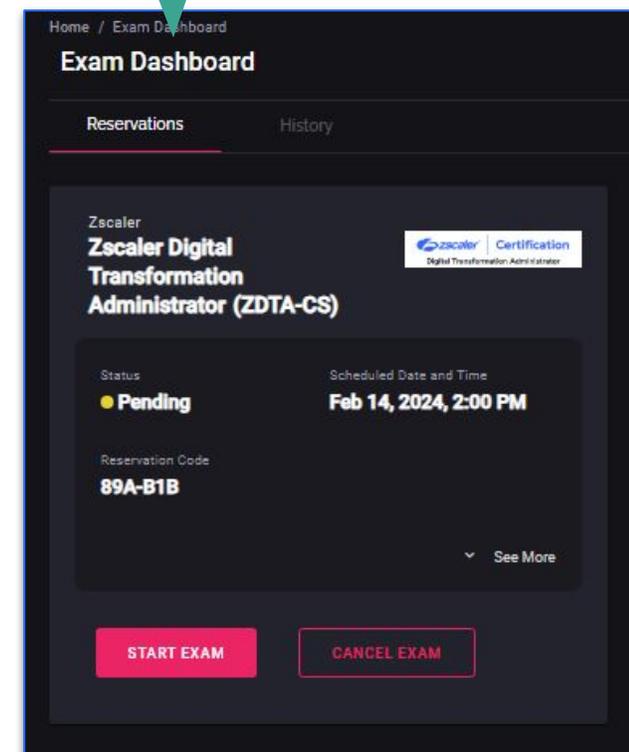
Step 1

Go to your Certiverse Dashboard.

Using the link in your Scheduling Confirmation or Reminder Emails to navigate to your Certiverse Test-Taker Dashboard.

OR

You can also access your Certiverse Dashboard by logging into your Zscaler Academy account and navigating to Certiverse by clicking on the link for the exam in your Academy homepage. Once in Certiverse, click My Exams to view your exam reservations.


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Thank you for letting us support your success!

Congratulations on taking this next step and best of luck on your exam! If you have any questions, please contact us at support@certiverse.com.

Sincerely,

The Certiverse Crew

Click here to access your Certiverse Test-Taker Dashboard.

Home / Exam Dashboard
Exam Dashboard

Reservations   History

Zscaler
Zscaler Digital Transformation Administrator (ZDTA-CS)

Status
● Pending

Scheduled Date and Time
Feb 14, 2024, 2:00 PM

Reservation Code
89A-B1B

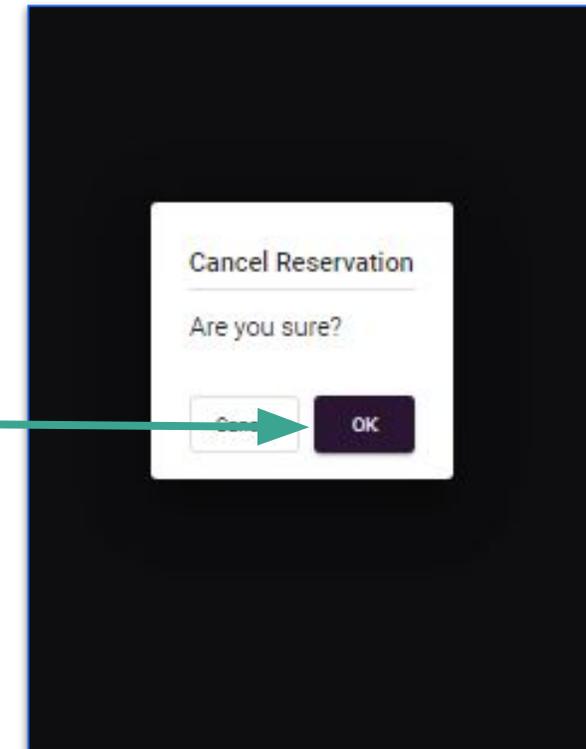See More

START EXAM   CANCEL EXAM

Step 2

Cancel your exam.

Before rescheduling, you'll first need to cancel your current exam appointment.
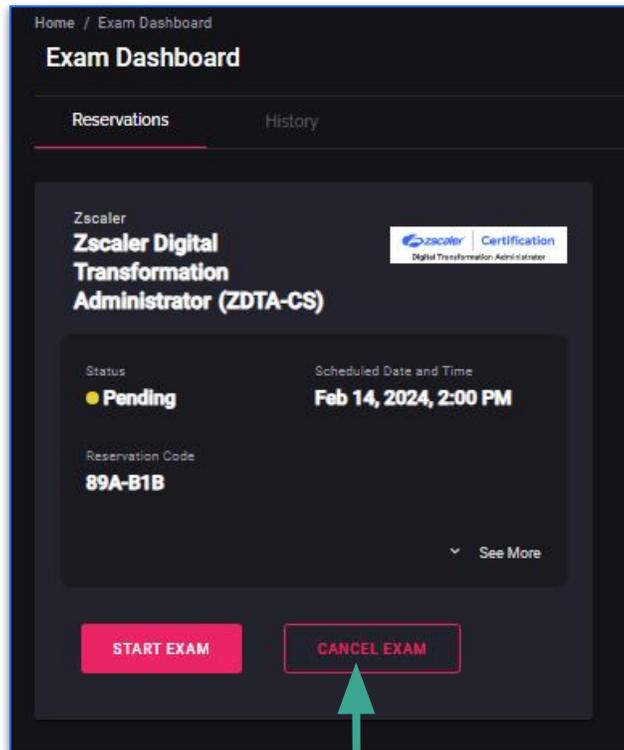
Click Cancel Exam.

Then OK to Confirm.

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Step 3

Reschedule your exam.

Begin at Step 1 of the Register and Scheduling section to reschedule your exam. You'll start by signing in to the Zscaler Academy.

From the home page, click Sign In.

Enter your Username and Password, and click Sign In.

Quick Links and Resources

Quick Links and Other Resources

Retake Policy

Zscaler Certification Exam Agreement

Zscaler Acceptable Use Policy

Zscaler Academy

Questions? Contact us at Certification@zscaler.com.

Good luck on your exam!

Experience your world, secured.